

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
20 MARCH 2019  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM, on March 20, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault  
Village Police Chief: John Del Gardo  
Village Engineer: Todd Atkinson  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen  
Deputy Clerk-Treasurer: Michelle Chiudina

Absent:

Pledge to flag.

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. St. Lawrence Parade Permit – George Sohn – April 19 Parade permit starting at 7:30pm at 121 Main Street, proceeding up Main Street to Progress Street and continuing up Prospect Street to St. Lawrence O’Toole Church. Mayor Schoenig motions to authorize the Stations of The Cross parade permit application on April 19, 2019 from 7:00 p.m. to 8:45 p.m. assembly at 121 Main Street, marching up Main Street to Progress Street to Prospect Street and ending at St. Lawrence O’Toole Church, waiving all fees, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
2. Little League Parade Permit – Jimmy King – April 27, 2019, gathering at 9:30 a.m. at Veteran’s Park, kick off at 10:00 a.m., march to Markel Park. Mayor motions to authorize the Little League parade permit application from 9:30 a.m. to 12 noon waiving all fees, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
3. Tree Planting – Norma Parreira appears before the Board to request permission and partnership to plant a tree in the Village in honor of Earth Day. For the last decade she has volunteered to organize the Earth Day (Pachamama) activities in the Village and Town and this year she would like to include planting a tree which will continue to be nurtured by the populace within the Village limits and hopes to have more trees planted in the future. Mayor Schoenig suggests Wells Park as a possible location and says the Village can locate a spot for the planting and prepare the soil to some extent.
4. St. Andrews Church Spring Bazaar April 13, 2019, Ms. McGann - Parking regulations request for relief for vendor parking on Michael Neuner, Eastview and Garden St. with a placard to be put on dashboards. Mayor Schoenig motions to authorize relief from parking regulations for vendors with proper placards on their dashboards on April 13, 2019 for Michael Neuner, Eastview Avenue, and Garden Street from 7:00 a.m. to 4:00 p.m., Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
5. Monthly Reports
  - 5.1. January & February, 2019 Police Reports – Chief John Del Gardo delivers the January, 2019 Police report. Copies of each report attached to these minutes. Trustee Bryde asks about speeding tickets and whether they were in different parts of the Village. Chief Del Gardo said they were spread out in many areas. Trustee Bryde asks if the stop sign violations were also in different areas. Chief Del Gardo says they were. Trustee Bryde asks if the red lights were all in various areas of the Village. Chief Del Gardo says they were. Trustee Bryde asks about the open manhole cover, Chief Del Gardo says it was near the Brewster Fire Department. Trustee Bryde asks if the intoxicated people were in the Village. Chief Del Gardo says they were. Mayor Schoenig motions to accept the January, 2019 Police report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.  
Chief Del Gardo delivers the February, 2019 Police report. Copy attached to these minutes. Deputy Mayor Piccini asks about the phone scam and says it seems unusual to see it on the Village Police report. Chief Del Gardo says it

is a little odd to see it but it is becoming more prevalent in every community. Trustee Bryde says there was an increase in the selective traffic enforcement from January to February. Chief Del Gardo said there was, yet there were fewer days. Trustee Bryde asks why vehicle repairs increased in February. Chief Del Gardo says the 2014 Dodges were the primary reason. Trustee Bryde asks about the ten aided cases. Chief Del Gardo says people needed assistance and were either treated at the scene or taken to the hospital. Trustee Bryde asks where the disorderly persons were. Chief Del Gardo says one was at St. Lawrence shelter, and another St. Andrews around the corner. Trustee Bryde asks about the supported police call outside the Village. Chief Del Gardo says we do assist other agencies with disputes and fights outside the Village. Trustee Bryde asks about suspicious vehicles and what prompts reports of suspicious vehicles. Chief Del Gardo says that people typically call in these cases and our Police respond. Most times it is nothing of concern. Mayor Schoenig motions to accept the February, 2019 Police report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

- 5.2. February and March, 2019 Planning Board Report - Rick Lowell delivers the February and March, 2019 Planning Board reports. Copies attached to these minutes. Mayor Schoenig motions to accept the February and March, 2019 Planning Board reports, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
- 5.3. February, 2019 Code Enforcement Report – Bill Scorca delivers the February Code Enforcement report. Copy attached to these minutes. Trustee Bryde asks about the duplicate entries of \$1,500 for February – Clerk Hansen to send email with the reason to Board of Trustees. Mayor Schoenig motions to accept the February, 2019 Code Enforcement report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
- 5.4. February, 2019 Engineer’s Report – Todd Atkinson of Folchetti & Associations delivers the February Engineer’s report. Copy attached to these minutes. Mayor Schoenig motions to accept the February, 2019 Engineer’s report, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
- 5.5. February, 2019 Zoning Board of Appeals Report - Copy attached to these minutes. Mayor Schoenig motions to accept the ZBA report of no activity Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
6. Proposed amendments to Vehicle & Traffic Chapter 250 – Mayor Schoenig says that Chief Del Gardo will consult with DPW Superintendent Consentino and put together a list of streets for the relevant sections and send it over to Counsel Molé.
7. General Code Update for 2018 Copy of proposal attached to these minutes. Mayor Schoenig motions to approve the General Code Update for a cost not to exceed \$1,800 as described in the attached quote, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
8. Billing arrears (45 day post quarterly billing list)
  - 8.1. Treasurer Hansen says Deputy Clerk-Treasurer is aggressively pursuing the arrears, making phone calls, sending out letters and shut off notices as needed so our arrears are at a very low level compared to prior years.
9. Present Tentative Budget for FY 2020 to Board of Trustees - Copy of the Tentative Budget is posted on our website: [www.brewstervillage-ny.gov](http://www.brewstervillage-ny.gov) presented to Board of Trustees as filed in the Clerk’s office.
  - 9.1. Set 2020 budget work sessions as may be needed – Mayor Schoenig motions to set work sessions for March 27, 2019 at 7:00 p.m. and April 3, 2019 at 6:30 p.m. if needed, at Village Hall, 50 Main Street, Brewster, NY 10509, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
  - 9.2. Mayor Schoenig motions to set the 2020 budget Public Hearing on Wednesday, April 10, 2019 at 7:00 p.m. at Village Hall, 50 Main Street, Brewster, NY 10509, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
10. Correspondence sent & received for February, 2019 – Trustee Bryde questions no correspondence received. Deputy Clerk-Treasurer Chiudina says there was none. Trustee Bryde asks about the status of the collection letters sent. Treasurer Hansen says they have all been resolved. Trustee Bryde asks about the security company’s willingness to move to quarterly billing. Treasurer Hansen says they are switching to quarterly billing. Mayor Schoenig motions to accept correspondence sent received, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
11. Minutes for approval;
  - 11.1. March 6, 2019 Minutes – Trustee Bryde motions to approve the March 6, 2019 minutes, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0.
12. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order but questions the status of the Verizon phone billing. Treasurer Hansen says the Verizon billing is in order. The MCI billing, which is not being paid is not in order.
  - 12.1. A - GENERAL FUND \$13,427.56
  - 12.2. C – REFUSE & GARBAGE 19,093.53

12.3.	EN -	ENGINEERING FEES ESCROW - REFUND	1,735.00
12.4.	F -	WATER FUND	9,203.75
12.5.	G -	SEWER FUND	62,910.16
12.6.	T -	TRUST & AGENCY	4,637.07

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Total Vouchers Payable \$111,007.07

Mayor Schoenig motions to approve the vouchers as written, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.

13. Village Matters Review & Approval – Deputy Mayor Piccini says the final copy with all changes made to date is in front of the Board for review. Deputy Mayor Piccini motions to approve the version to go to the printer, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.

14. Other Business

- 14.1. Deputy Mayor Piccini says the Village Matters newspaper process should be reviewed in detail because the current process is too much of a struggle for the Village staff and members of the Board. Mayor Schoenig asks if it is worth it. Deputy Mayor Piccini says she thinks it is still valuable and thinks if we can find a better way to publish the paper then we should continue to do so. We should include better collaboration including responsiveness in any future evaluation.

- 14.2. Trustee Bryde says Judy Callahan submitted her picture for the Women of Distinction wall at Village Hall. Trustee Bryde said we have not gotten a picture from Melissa Kamen yet. Mayor Schoenig says he will reach out to her again. Trustee Bryde asks about the status of storing library materials at 25 Marvin Ave. Peter Carey says it should start sometime in April.

15. New Business

- 15.1. Trustee Bryde says that Community That Cares met today mostly about vaping and the legalization of marijuana. The next medication take-back day is Saturday, April 27, 2019 at Putnam Hospital. Trustee Bryde says the State is planning to renovate a 2.8 mile section of Rte. 22 which is to be repaved this summer.

- 15.2. Counsel Molé introduces Attorney Bob Cinque representing Moonlight Café who is looking for some direction from the Board of Trustees regarding Moonlight Café and their zoning questions and issues. Mr. Cinque says Moonlight Café has been open for a little over a year and is committed to the community and heavily involved in mutually benevolent works. Mr. Cinque thinks there is some confusion in communication between the proprietors and Village Code Enforcement. Mr. Cinque would like to know whether the Board would consider a Zoning change for that property to allow the entertainment requested (cabaret). Additionally, the café would like outside seating under the overhang separated from Route 22 traffic by a curb and driveway. Village Code Enforcement Officer Bill Scorca says there are still some issues with site plan conformance at present and the property owner has not appeared to have been willing to comply to the site plan requirements that date back well over a decade. Counsel Molé says there are violations on the existing property and the Village does not entertain applications on a property with outstanding violations. Mr. Cinque questions whether the definition of a cabaret according to Village Code applies. Counsel Molé asks which direction the Board is inclined to approach this problem should the applicant proceed. Deputy Mayor Piccini says Special Use Permit is her preference should there be an opportunity for an application to proceed. Trustee Gaspar agrees.

16. Public Comment

- 16.1. Several members of the public appeared and expressed support for Moonlight Café's ability to have limited live musical performances saying they were casual, intimate and limited in size, and the café does not fit the definition of a typical cabaret.

- 16.2. The Music Cottage owner, a business in the Village, also expresses support for Moonlight Café.

- 16.3. Mr. Cinque asks if fundraisers and private events are exempted from the Cabaret rules. Counsel Molé is willing to discuss all options.

- 16.4. Rick Stockburger asks about the transfer of property on N. Main and the Green Lot is proceeding. Mayor Schoenig says it is.

17. Mayor Schoenig motions to go into executive session to discuss legal matters, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

18. Mayor Schoenig motions to come out of executive session resume the regular meeting and adjourn, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

for 3/20/19

# PARADE PERMIT APPLICATION

RECEIVED

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

VILLAGE OF BREWSTER

Name of Parade Chairman: <i>George Sohn</i>		Telephone Number: <i>845 225-4357</i>	
Email: <i>JORGE@ALANTE@AOL.COM</i>		Cell Phone:	
Organization Name: <i>St. Lawrence O'Toole R.C. Church</i>		Org. Telephone Number: <i>845 279-2021</i>	
Organization Address: <i>31 Prospect St. Brewster NY 10509</i>			
Head of Organization: <i>Rev. Richard Giff</i>		Email:	
Parade Date: <i>4/19/2019</i> Rain Date:		Number of Participants: <i>350-400</i>	
Starting Time: <i>7:30 P.m.</i> Ending time: <i>8:45 P.m.</i>		Number of Vehicles:	
Assembly Street and assembly time: <i>121 Main St. between 7:00 + 7:30 p.m.</i>			
Details: <i>Statues of Christ and the Virgin Mary will be carried on platforms. The Stations of the Cross are commemorated and hymns are sung.</i>			
Starting Point: <i>121 Main St. Brewster, N.Y.</i>			
Termination Point: <i>Church of St. Lawrence O'Toole (Prospect St.)</i>			
Parade Route: <i>Beginning in front of 121 Main St. we will proceed along Main St. to Progress St. We will continue up Progress St. to Prospect St. and then to the Church.</i>			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: <i>George Sohn</i>		Date: <i>Feb. 21, 2019</i>	
Approved by Village Board of Trustees.		Date: <i>3-20-19</i>	Permit Number: <i>032019-1</i>
Village Clerk, Peter B. Hansen: <i>P. Hansen</i>		Date: <i>3-21-19</i>	
Recommendation of Brewster Police Department:			
BPD Signature:		Date:	
BPD to Notify:	Officer/Admin Name:	Date:	Name/method of Contact:
Fire Department:			
P: 279-3555 Fax: 279-8949			
Sheriff's Office:			
P: 225-4900			
Fax: 225-4154			
State Police:			
P: 279-6161			
Fax: 279-7046			

Failure to properly fill out this application or meet the requirements stated at the top of this form may result in denial of the permit application. Revised: December 2011

## PARADE PERMIT APPLICATION

**Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:**

Name of Parade Chairman: MICHAEL TEMPESTA		Telephone Number: 203-887-8187	
Email: VICEPRES@BREWSTERLL.ORG		Cell Phone: 203-887-8187	
Organization Name: BREWSTER LITTLE LEAGUE		Org. Telephone Number: 845-278-3013	
Organization Address: 12 MAIN STREET			
Head of Organization: RICHARD ANDERSON		Email: PRESIDENT@BREWSTERLL.ORG	
Parade Date: 4/27/2019		Rain Date: NONE	Number of Participants: APPROX 600
Starting Time: 10:00 AM	Ending time: 12:00 PM	Number of Vehicles:	
Assembly Street and assembly time: 9:30am at Southeast Veterans Park (Electrazone Field)			
Details: The Opening Day Parade/Ceremony provides the community an opportunity to cheer on the players of Brewster Little League, so please do your best to bring your child to this fun event. You are welcome to walk with your child's team or cheer them on along the route.			
Starting Point: Southeast Veterans Park (Electrazone Field)			
Termination Point: Markel Park			
Parade Route: From Southeast Veterans Park, up Railroad Avenue, left onto Main Street and follow to Markel Park.			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: <i>Richard Anderson</i>		Date: 03/20/2019	
Approved by Village Board of Trustees.		Date: 3-20-19	Permit Number: 032019-2
Village Clerk, Peter B. Hansen: <i>P. Hansen</i>		Date: 3-21-19	
Recommendation of Brewster Police Department:			
BPD Signature:		Date:	
BPD to Notify:	Officer/Admin Name:	Date:	Name/method of Contact:
Fire Department: P: 279-3555 Fax: 279-8849			
Sheriff's Office: P: 225-4300 Fax: 225-4154			
State Police: P: 279-6161 Fax: 279-7046			

**Failure to properly fill out this application or meet the requirements stated at the top of this form may result in denial of the permit application. Revised: December, 2011.**



**BREWSTER POLICE  
DEPARTMENT**

**JANUARY 2019  
MONTHLY REPORT**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees

FROM: Police Chief John Del Gardo

JANUARY 2019

911 CALLS	56	VEHICLE REPAIRS		\$378.00
WALK IN COMPLAINTS	23	VEHICLE MILEAGE		4090
TOTAL CALLS FOR SERVICE	79	VEHICLE FUEL		545
SECURITY VISITS		PEO STOCKBURGER	Tickets	38
Sewer Plant	238		Hours	22
Water Tank	225			
Wells Park	218			
Wells Field	8			
TOTAL VISITS	689			
FOOT PATROL				
Main Street:	49			
M.T.A Station:	65			
Residential:	38			
TOTAL HOURS	152			
Court Hours - Village	36	(Security Detail)2 Officers		
Court Hours - S.E.	106	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	217			
Parking Tickets:	137			
Local Ordinance	0			
TOTAL TICKETS	354			
ARRESTS				
SUSPENDED REGISTRATION	1	< PO QUINONES		
TOTAL ARRESTS	1			

## **911 DISPATCHED CALLS – 56 CALLS**

**AIDED – 13**

**EDP - 5**

**VEHICLE ACCIDENT – 4**

**DISPUTE - 2**

**911 HANGUP - 3**

**FIRE /FIRE ALARM - 3**

**NOISE COMPLAINT - 2**

**WELFARE CHECK - 3**

**ROAD FLOODING - 1**

**HARASSMENT - 2**

**LOCKOUT - 1**

**INTOX PERSONS - 4**

**WARRANT ARREST MTA - 1**

**CRIMINAL MISCHIEF - 1**

**MISSING PERSON - 2**

**HOMELESS CONDITION - 1**

**DOWN WIRE - 1**

**BOLO - 2**

**TRESPASS - 2**

**OPEN MANHOLE COVER - 1**

**SUSPICIOUS VEHICLE -1**

**SUSPICIOUS PERSON - 1**



**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**JANUARY 2019**

**SPEEDS - 50**

**STOP SIGN - 74**

**CELL PHONE - 29**

**RED LIGHT - 11**

**SEATBELT - 1**

**511 ARREST - 1**

**TOTAL - 166**

# **BREWSTER POLICE DEPARTMENT**

## **FEBRUARY 2019 MONTHLY REPORT**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees

FROM: Police Chief John Del Gardo

FEBRUARY 2019

911 CALLS	43	VEHICLE REPAIRS		\$1,487.00
WALK IN COMPLAINTS	18	VEHICLE MILEAGE		3752
TOTAL CALLS FOR SERVICE	61	VEHICLE FUEL		490
SECURITY VISITS		PEO STOCKBURGER	Tickets	12
Sewer Plant	201		Hours	14
Water Tank	192			
Wells Park	202			
Wells Field	6			
TOTAL VISITS	601			
FOOT PATROL				
Main Street:	53			
M.T.A Station:	59			
Residential:	29			
TOTAL HOURS	141			
Court Hours - Village	36	(Security Detail)2 Officers		
Court Hours - S.E.	60	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	253			
Parking Tickets:	102			
Local Ordinance	0			
TOTAL TICKETS	355			
ARRESTS				
511 ARREST - MENDELSON	1			
511 ARREST - CASTRO	1			
ASSAULT DET. BAUMGARDT	1			
TOTAL ARRESTS	3			

## **911 DISPATCHED CALLS – 43 CALLS**

**AIDED – 10**

**EDP - 2**

**VEHICLE ACCIDENT – 4**

**DISPUTE - 2**

**ASSAULT - 1**

**911 HANGUP - 1**

**HARASSMENT - 2**

**LOCKOUT - 1**

**CRIMINAL MISCHIEF - 1**

**DISORDERLY PERSONS - 2**

**ASSIST PCSO/SP - 3**

**TREE DOWN - 1**

**BOILER MALFUNCTION - 1**

**CIVIL MATTER -1**

**MISSING PERSON - 1**

**MISSING PROPERTY - 2**

**DOWN WIRE - 2**

**PETIT LARCENY - 1**

**GAS ODOR - 1**

**PHONE SCAM - 1**

**SUSPICIOUS VEHICLE -2**

**SUSPICIOUS PERSON - 1**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**FEBRUARY 2019**

**SPEEDS - 58**

**STOP SIGN - 89**

**CELL PHONE - 37**

**RED LIGHT - 16**

**SEATBELT - 4**

**511 ARREST - 2**

**DISOBEY SIGN - 4**

**ONE WAY - 2**

**TOTAL - 212**



# **VILLAGE OF BREWSTER, NY PLANNING BOARD REPORT**

March 20, 2019

Rick Lowell, Chairman  
Rick Stockburger, Vice-Chairman  
David Kulo  
Janet Ward  
Marti Foster

Greg Folchetti, attorney- Costello & Folchetti  
Todd Atkinson, PE – J.R. Folchetti & Assoc.  
Cathy Chuidina, secretary

Meeting Date: February 19, 2019, 7:30PM

Absent: members M. Foster & D. Kulo, att'y G. Folchetti, sec'y C. Chuidina

530 N. Main St.

Owner N. Aqeel presented proposal showing design including modifications resulting from consultations with the village board, planning board, engineer and project engineer. The Building Dept. participated in the discussion. Lighting, grading, storm water, traffic, setbacks, exterior design elements etc. were discussed.

A Public Hearing was scheduled for the next regular PB meeting on March 19, 2019.

Respectfully,

Rick Lowell  
Chairman

# VILLAGE OF BREWSTER, NY PLANNING BOARD REPORT

*Nov - 20*  
~~Jan. 16,~~ 2019

Rick Lowell, Chairman  
Rick Stockburger, Vice-Chairman  
David Kulo  
Janet Ward  
Marti Foster

Greg Folchetti, attorney- Costello & Folchetti  
Todd Atkinson, PE – J.R. Folchetti & Assoc.  
Cathy Chuidina, secretary

Meeting Date: March 19, 2019, 7:30PM

Absent: att'y G. Folchetti, sec'y C. Chiudina

The meeting opened with a Public Hearing on the Site Plan for 530 N. Main St. One person came forward with questions which were answered by the property owner Dr. N. Aqeel, village engineer Todd Atkinson and a general discussion among those present followed. A comment which had arrived earlier via email is to be entered into the Minutes of this meeting.

The Public Hearing was continued until the next meeting. A Resolution of Intent to act as Lead Agency for SEQRA was voted and signed. The next meeting of the PB was postponed one week to April 23, 2019 to accommodate the 30 day notice requirement for the hearing.

Respectfully,

Rick Lowell  
Chairman

## February, 2019 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

### FEBRUARY, 2019 SUMMARY REPORT

A.1560 SAFETY INSPECTION = \$2,540.00  
A.2555 BUILDING FEES = 1,525.00

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TOTAL FOR FEBRUARY = \$4,065.00

PERMITS:	14
VIOLATIONS:	14
TOTAL COs, CCs:	7
INSPECTIONS	6



**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 3 of 2019	Date: 3/20/2019	Contract No:
Facility Name: <b>VOB / PLANNING BOARD REVIEW AND CONSULTATION</b>		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> <li>• 162 Main Street – 1 hours</li> <li>• Brewster Honda – 2 hours</li> <li>• 530 North Main Street – 9.0 hours</li> <li>• 79 Main Street – 1.0 hours</li> </ul>
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• Route 22 Brewster LLC (BP Station) Final Inspections</li> <li>• 538 North Main Street – Construction Ongoing/Amendment Approved</li> <li>• 162 Main Street Ongoing Inspections</li> <li>• 79 Main Street Resolution Requirements; Inspections</li> <li>• Brewster Honda, Punchlist Inspections</li> <li>• 530 North Main Street – Planning Board Public Hearing/SEQRA</li> </ul>
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• Continue plan review and meetings for B.O.S. Land Development</li> <li>• Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed</li> <li>• Perform site inspection at 538 North Main Street, when needed</li> <li>• 530 North Main Street Planning Review, Ongoing</li> <li>• Perform inspections at 162 Main Street, when needed</li> <li>• Perform site inspection at 538 North Main Street, when needed</li> </ul>





**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. <u>GENERAL INFORMATION</u></b>		
Report No: 3 of 2019	Date: 3/20/2019	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :</b>	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> <li>• Compiled garbage and sand numbers from Village DPW Superintendent for MS4 Annual Report.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Begin preparation of the MS4 Annual Report for Village Board review and public comment.</li> </ul>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Submit Annual Report to Village Board in April.</li> <li>• Hold required public comment period on MS4 Report.</li> <li>• Submit Annual Report to NYSDEC by June 1, 2019.</li> </ul>

March 5, 2019

Attention: Peter Hansen & Village Trustees

Reference: February ZBA Activity

Please be advised that there were no meetings pertaining to the ZBA in February.

Best Regards,

Todd Gianguzzi ZBA, Chairman



A Member of the ICC Family of Companies

# Estimate

TO: Peter Brewster Hansen  
phansen@brewstervillage-ny.gov

FROM: Todd Metcalfe, NY Account Manager  
tmetcalfe@generalcode.com

CLIENT: Village of Brewster, NY  
(BR1329)

DATE: 02/20/2019

PHONE: (845) 279-3760

## Supplement No. 10 Estimate

### Source Files:

We have reviewed Local Law Nos. 4-2018, 5-2018 and 1-2019 for an update to the Village Code.

### Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 10 sets of supplemental pages
- Update to eCode360

### Price:

Between \$1,490.00 and \$1,800.00, which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

### Authorization:

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL ([ezsupp@generalcode.com](mailto:ezsupp@generalcode.com)) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at [www.generalcode.com/TCdocs](http://www.generalcode.com/TCdocs).

Signature

*Peter B. Hansen* Date *3-21-19*

*Approved by Board of Trustees 5 to 0 3-20-19*